

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT
IBP Road, Constitution Hills, Quezon City

REQUEST FOR QUOTATION

RFQ No. **21-1545 NP-SV**
Date: **Dec. 21, 2021**

Company Name : _____
Company Address : _____
Contact Person : _____
Contact No. : _____
PhilGEPS Reg. No.: _____
Company TIN: _____

RANDOLF

Sir/Madam:

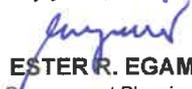
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Failure to indicate information could be basis for non-compliance. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in **Annex A** please attach in your quotation a duly notarized certification to this effect.

Please submit, together with your bid quotation, your Mayor's/Business Permit, a notarized or unnotarized Omnibus Sworn Statement in accordance with the attached format marked as **Annex B** and Income/ Business Tax Return. If awarded, please submit immediately the duly notarized Omnibus Sworn Statement (if previously submitted is unnotarized). The Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. The Certificate of Site Inspection must also submitted prior to submission of quotation.

Please accomplish and submit this form together with Annex A and all the required documents to DSWD -BAC Secretariat at 2nd Floor Mahusay Building, DSWD Central Office, IBP Road, Constitution Hills, Quezon City or fax it through numbers 8951-7116 or email to quotations@dswd.gov.ph not later than 12:00 noon of December 29, 2021, Wednesday. Quotations submitted to different fax number(s) or email address(es) as stated above shall not be considered for evaluation.

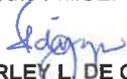
Very truly yours,


ESTER R. EGAMINO

Officer-In-Charge, Procurement Planning & Management Division

Terms and Conditions:

- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall be Sixty (60) calendar days from the deadline of submission of quotations.
- Good/s shall be delivered within Forty (40) calendar days from receipt of Purchase Order (PO).
- Place of Delivery: DSWD-Central Office, PSAMD Warehouse, IBP Road, Constitution Hills Q.C.
- Terms of Payment: within 15-30 days upon completion of supporting documents.
Payment through LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account).
Account Name : _____ Account Number : _____
BankName : _____ Branch : _____
**Note: Non Land Bank of the Philippines accounts shall be charged a service fee.*
- Liquidated Damages/Penalty: In case of failure to make full delivery within the time specified above, the amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.
- For goods, please indicate brand, model and country of origin.
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.
- Please indicate Warranty: _____
- In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
- NOTE:** "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."


SHIRLEY L. DE GUZMAN

Procurement Officer

(Signature over Printed Name)

Supplier

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

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 Company TIN : _____

Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
1	1	Lot	Supply of Engineering Profession Services for the Reproduction of Complete As-Built Plan with Signed and Sealed for the Four (4) Storey Pantawid (4Ps) Training Center Building Scope of Work I. Preliminary Works a. Site Inspection, Building Interior/Exterior Investigation b. Perform Building and Lot Survey including location of proposed Gate and Perimeter Fence II. Architectural Plans Drawing Works a. Site Development Plan Drawing b. Location Plan Drawing c. Isometric Views and Perspective d. Four (4) Floor Plan Drawings e. Roof Plan Drawings f. Building Elevation Plan Drawing g. Section Plans Drawing h. Ceiling Plans Drawings i. Finishing Schedule Plans Drawings j. Stair Plan Drawings k. Legends and Architectural General Construction Notes l. Six (6) Sets – 20" x 30" Tracing paper and blue printed papers with signed and sealed by the License Architect with attached updated Professional Tax Receipt and PRC ID m. Three (3) Sets - printed in colored A3 size paper with signed and sealed by the License Architect with attached updated Professional Tax Receipt and PRC IS			

PURPOSE : **Supply of Engineering Profession Services for the Reproduction of Complete As-Built Plan with Signed and Sealed for the Four (4) Storey Pantawid (4Ps) Training Center Building**

PR No. **2021-11-0810**

IMPORTANT : The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. FAILURE to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.


SHIRLEY L. DE GUZMAN
 Procurement Officer

Page 1 of 5 page
 (Signature over printed name)

Trunkline: 89318101 to 07 Voip 10093 and 10097
 Fax No. 8951-7116

DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT

RFQ No. **21-1545 NP-SV**
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Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			III. Civil/Structural Plans Drawing Works			
			a. Structural Design Criterial			
			b. Forth (4th) Floor Level Structural Footing Design Drawing			
			c. Structural Beam Plans Drawings			
			d. Structural Floor Slab Plans Drawings			
			e. Structural Columns Plans Drawings			
			f. Ground Floor Columns Details and Schedule Plans			
			g. Generator Structural Detailed Design Plans Drawing			
			h. Structural Analysis of Four (4) Storey with Summary Calculation and Software Result Data with Signed and Sealed by the Structural Engineer (6-copies)			
			i. Legends and Structural General Construction Notes			
			j. Six (6) – 20" x 30" Tracing paper and blue printed paper with signed and sealed by the License Civil Structural Engineer with attached updated Professional Tax Receipt and PRC ID for all Structural Plan Drawings			
			k. Three (3) Sets – printed in Colored A3 size paper with signed and sealed by the License Civil Structural Engineer with attached updated Professional Tax Receipt and PRC ID for all Structural Plan Drawings			
			IV. Electrical Plans Drawing Works			
			a. Four (4) Floor Power Outlet Lay-out Plans Drawing			
			b. Four (4) Floor Water Cold Supply Pipeline and Fixtures Lay-out Plan Drawing			

PURPOSE : **Supply of Engineering Profession Services for the Reproduction of Complete As-Built Plan with Signed and Sealed for the Four (4) Storey Pantawid (4Ps) Training Center Building**

PR No. **2021-11-0810**

IMPORTANT : The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) at DSWD-Central Office, Procurement Management Service. **FAILURE** to show up and sign the original P.O. means that the bidder is not interested and will be a ground for suspension or blacklisting in DSWD's future biddings.

SHIRLEY L. DE GUZMAN
 Procurement Officer
 Trunkline: 89318101 to 07 Voip 10093 and 10097
 Fax No. 8951-7116

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Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			c. Electrical design analysis and computation of four (4) storey with software result data with signed and sealed by the Professional Electrical Engineering (6-copies)			
			d. Legends and Electrical General Construction Notes			
			e. Six (6) sets – 20" x 30" tracing paper and blue printed paper with signed and sealed by the Professional Electrical Engineering with attached updated Professional Tax Receipt and PRC for all Electrical Plan Drawings			
			f. Three (3) Sets – printed in colored A3 size paper with signed and sealed by the License Professional Electrical Engineering attached updated Professional Tax Receipt and PRC ID for all Electrical Drawings			
			V. Perform Sanitary and Plumbing Plans Drawing Works			
			a. Four (4) Floor Sanitary Line, Vent and Fixtures Lay-out Plan Drawing			
			b. Four (4) Floor Water Cold Supply Pipeline and Fixtures Lay-out Plan Drawing			
			c. Septic Tank Details Drawing			
			d. Sanitary Drainage Plan Drawing			
			e. Sewer and Water Cold Pipeline Legends and Plumbing/Sanitary General Construction Notes			
			f. Master Plumber with attached updated Professional Tax Receipt and PRC ID for all Sanitary/Plumbing Plan Drawings			

PURPOSE : **Supply of Engineering Profession Services for the Reproduction of Complete As-Built Plan with Signed and Sealed for the Four (4) Storey Pantawid (4Ps) Training Center Building**

PR No. **2021-11-0810**

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Page 3 of 5 page
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Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			g. Three (3) Sets – printed in Colored A3 size paper with signed and sealed by the Sanitary Engineering/Master Plumber with attached updated Professional Tax Receipt and PRC ID for all Sanitary/Plumbing Plan Drawings			
			VI. Perform Electronics and Communication Plan Drawing Works			
			a. Four (4) Floor Air Conditioning Units and Alarm System Design Plan Drawings			
			b. Four (4) Floor CCTV Plans Drawing			
			c. Four (4) Floor Public Address System Plan Drawing			
			d. Four (4) Floor Data Cabling and Networks System Plan Drawing			
			e. Sewer and Water Cold Pipeline Legends and Plumbing/Sanitary General Construction Notes			
			f. Six (6) sets – 20" x 30" tracing paper and blue printed paper with signed and sealed by the Professional Electrical Engineering with attached updated Professional Tax Receipt and PRC for all Electrical Plan Drawings			
			g. Three (3) Sets – printed in colored A3 size paper with signed and sealed by the Professional Mechanical Engineer with attached updated Professional Tax Receipt and PRC ID for all Mechanical Plan Drawings			

PURPOSE : **Supply of Engineering Profession Services for the Reproduction of Complete As-Built Plan with Signed and Sealed for the Four (4) Storey Pantawid (4Ps) Training Center Building**

PR No. **2021-11-0810**

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Item No.	Qty.	Unit	Purchaser's Specifications	Bidder's Specifications (Please fill out the detailed specifications in the space provided)	Unit Cost	Total Cost
			VII. Mechanical Design Plans Drawing Works			
			a. Four (4) Floor Air Conditioning Units Design Plan Drawings			
			b. Four (4) Floor Fire Protection System Plans Drawing			
			c. Four (4) Floor Electronics Elevator System Plans Drawing			
			d. Generator Set System Plans Drawing			
			e. Mechanical legends and General Constructions Notes			
			f. Six (6) Sets – 20" x 30" tracing paper and blue printed paper with signed and sealed by the Professional Mechanical Engineer with attached updated Professional Tax Receipt and PRC ID for all Mechanical Plan Drawings			
			g. Three (3) Sets – printed in colored A3 size paper with signed and sealed by the Professional Mechanical Engineer with attached updated Professional Tax Receipt and PRC ID for all Mechanical Plan Drawings			
			VIII. Land Development Plan Drawings			
			a. Road Networks Plans Drawing			
			b. Landscaping Plan			
			Approved Budget for the Contract: PHP 594,261.38			

PURPOSE : **Supply of Engineering Profession Services for the Reproduction of Complete As-Built Plan with Signed and Sealed for the Four (4) Storey Pantawid (4Ps) Training Center Building**

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